



**State of West Virginia
Agency Request for Quote
Service - Prof**

Proc Folder: 1098958		Reason for Modification:	
Doc Description: EntraPass Security System Expansion		Addendum #01 - Attach Pre-bid Mtg Sheet; Vendor Questions	
Proc Type: Agency Purchase Order			
Date Issued	Solicitation Closes	Solicitation No	Version
2022-09-15	2022-09-27 14:30	ARFQ 1300 STO2300000003	2

BID RECEIVING LOCATION

WEST VIRGINIA STATE TREASURERS OFFICE
322 70TH ST SE

CHARLESTON WV 25304
US

VENDOR

Vendor Customer Code:
Vendor Name :
Address :
Street :
City :
State : **Country :** **Zip :**
Principal Contact :
Vendor Contact Phone: **Extension:**

FOR INFORMATION CONTACT THE BUYER

Alberta Kincaid
(304) 341-0723
alberta.kincaid@wvsto.com

Vendor Signature X **FEIN#** **DATE**

All offers subject to all terms and conditions contained in this solicitation

ADDITIONAL INFORMATION

ADDENDUM #01 -

Attachment of Mandatory Pre-bid Meeting Attendees Sheet; Response to Vendor Questions; Revised Price Sheet.
Revise Bid Closing/Due date to 9/27/22 at 2:30pm est.

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Security or access control systems - Mandatory Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:

Lump sum costs for all Hardware; Readers, One Year Min Warranty

INVOICE TO		SHIP TO	
WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE		WEST VIRGINIA STATE TREASURERS OFFICE 322 70TH ST SE	
CHARLESTON	WV	CHARLESTON	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Security or access control systems - Mandatory Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:

Lump sum costs for all Wiring, Cabling, Conduit, Licensing, etc not included in Hardware costs

INVOICE TO	SHIP TO
------------	---------

WEST VIRGINIA STATE
 TREASURERS OFFICE
 322 70TH ST SE

WEST VIRGINIA STATE
 TREASURERS OFFICE
 322 70TH ST SE

CHARLESTON WV
 US

CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Security or access control systems - Mandatory Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:
 Lump sum costs for all Labor/Installation

INVOICE TO	SHIP TO
------------	---------

WEST VIRGINIA STATE
 TREASURERS OFFICE
 322 70TH ST SE

WEST VIRGINIA STATE
 TREASURERS OFFICE
 322 70TH ST SE

CHARLESTON WV
 US

CHARLESTON WV
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Security or access control systems - Optional Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:
 Lump sum costs for all Hardware; Readers, One Year Min Warranty for Optional Items

INVOICE TO	SHIP TO
------------	---------

WEST VIRGINIA STATE
TREASURERS OFFICE
322 70TH ST SE

WEST VIRGINIA STATE
TREASURERS OFFICE
322 70TH ST SE

CHARLESTON WV
US

CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Security or access control systems - Optional Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:
Lump sum costs for all Wiring, Cabling, Conduit, Licensing, etc not included in Hardware costs for Optional Items

INVOICE TO	SHIP TO
------------	---------

WEST VIRGINIA STATE
TREASURERS OFFICE
322 70TH ST SE

WEST VIRGINIA STATE
TREASURERS OFFICE
322 70TH ST SE

CHARLESTON WV
US

CHARLESTON WV
US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Security or access control systems - Optional Items	1.00000	LS		

Comm Code	Manufacturer	Specification	Model #
46171619			

Extended Description:
Lump sum costs for all Labor/Installation for Optional Items

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Mandatory Prebid 10am EST	2022-09-13
2	Vendor Ques Due 5pm EST	2022-09-14

	Document Phase	Document Description	Page
STO2300000003	Final	EntraPass Security System Expansion	5

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

SOLICITATION NUMBER: ARFQ STO2300000003

Addendum Number: 01

The purpose of this addendum is to modify the solicitation identified as ARFQ STO2300000003 (“Solicitation”) to reflect the change(s) identified and described below.

Applicable Addendum Category:

- Modify bid opening date and time (***See Below***)
- Modify specifications of product or service being sought
- Attachment of vendor questions and responses
- Attachment of pre-bid sign-in sheet
- Correction of error
- Other (Attach Purchasing Affidavit)

***REVISED BID OPENING DATE/TIME*-- September 27, 2022 at 2:30pm EST**

Terms and Conditions:

1. All provisions of the Solicitation and other addenda not modified herein shall remain in full force and effect.
2. Vendor should acknowledge receipt of all addenda issued for this Solicitation by completing an Addendum Acknowledgment, a copy of which is included herewith. Failure to acknowledge addenda may result in bid disqualification. The addendum acknowledgement should be submitted with the bid to expedite document processing.

Solicitation Number: ARFQ STO23*003

Date of Pre-Bid Meeting: 9/13/2022 at 10:00am

Location of Prebid Meeting: 322 70th Street SE, Chas

Pre-Bid Sign-In Sheet

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting. Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid. For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
Johnson Controls	Eli Hense	108 Craddock way #7, Poca, WV	304-654- 5374		eli.hense@jci.com
Horizons	Dave Stephens	1659 ESUTHERD 61ensward #A 1516	304 860 0419		D.Stephens@ HorizonsIS.com
Advanced Alarm Technologies	Robert Hill	P2 Box 4368 Parkersburg WV 26104	(304)487-4387		advancedalarmtech@gmail.com

***One Vendor Per Representative - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.**

Agency Reps: Alberta Kincaid / Christation

ARFQ STO230000003
Security System Expansion
Vendor Questions

Question 1: Are mag locks ok on the gate?

Answer 1: Yes, a mag lock is acceptable

Question 2: Do we need to have rex and door contacts on the new doors? I would recommend so because without door contacts / rex we would not be able to know if there was a door forced event. Otherwise, we can disable these features in the software and all you would get is knowing who went in the room. And no other events.

Answer 2: A rex/door contactor is not required for the five (5) of the IT switching closets. However, one (1) is required on the lobby door (Location 2- 322 70th Street) and one (1) for the IT storage room (Location 2- second floor)

Question 3: Can the STO provide the email and fax number to submit our bids too?

Answer 3: The STO will allow for bid submittals via fax and/or email. The fax number to be used is 304-340-1518. Please see the following guidelines in submitting via email.

- Send response to BidsWVTreasury@wvsto.com and include in the subject line, *Response to ARFQ STO23*03 Security System Expansion.*
- Email is limited to 25mb per submission. If you anticipate your response to be larger than 25mb, submit it in multiple emails and denote Part 1 of 2, etc.

NOTE: The response must be received in its entirety by the Bid Closing/Due date and time established. Vendor should allow sufficient time in the response effort via email, fax, or via wvOASIS.

Additional Changes/Clarifications by the WV STO (Sections 1 and 3)

Revision to the specifications of Section 1, paragraph 1 as follows:

SECTION 1: PURPOSE AND SCOPE: The West Virginia State Treasurer's Office (WV STO) is soliciting bids for a one-time purchase of equipment required to expand an existing EntraPass control system at three (3) locations. Purchase includes installation as well as including any electrical and cabling services that may be required.

- Location 1: 315 70TH Street SE, Charleston, WV
- Location 2: 322 70TH Street SE, Charleston, WV
- Location 3: 7300 MacCorkle Ave SE, Charleston, WV

ARFQ STO2300000003
Security System Expansion
Vendor Questions

Revision to the specifications of Section 3.1 /3.1.1 as follows:

3.1 Mandatory Contract Item Requirements and Deliverables: Contract Item must meet or exceed the mandatory requirements listed below.

3.1.1 EntraPass System Expansion

3.1.1.1 Vendor shall provide seven (7) IoSmart Readers.

A. Location 1: Two (2) readers

B. Location 2: Four (4) readers

C. Location 3: One (1) reader

D. Location 3 – Optional: One (1) additional IoSmart Reader for Location 3, 7300 MacCorkle Ave.

3.1.1.2 Vendor shall provide seven (7) strike locks. Mags will only be permitted if striker locks are impractical and at the discretion of the Agency.

A. Location 3 – Optional: One (1) additional strike lock for Location 3, 7300 MacCorkle Ave. A mag strike will be permissible for this optional item for the gate.

3.1.1.3 Vendor shall provide the appropriate controller(s) for each site. Currently, all existing controllers are fully utilized.

3.1.1.4 Vendor shall provide all wiring, conduit, replacement of locks and any other supplies needed to complete the project.

3.1.1.5 Vendor is responsible for all installation of components. This project is to be turnkey; meaning any electrical work that may be required to accomplish full installation in addition to services listed in item 3.1.1.4.

3.1.1.6 All components shall be compatible with existing EntraPass Corporate

3.1.1.7 Vendor shall program all new components into existing system

3.1.1.8 All exposed wires shall be concealed in wire mold or EMT conduit when required at the Warehouse facility (Location 3).

3.1.1.9 Warranty: a minimum of a one-year warranty shall be provided on the equipment and labor/installation. Warranty shall not begin until the Agency has accepted the installation conducted testing.

ARFQ STO2300000003
Security System Expansion
Vendor Questions

3.1.1.10 Licensing: Vendor should include copy of Maintenance Terms and Conditions or Licenses that the State of West Virginia or the STO will be required to agree or accept as part of this solicitation. If not provided with the bid response, it must be provided within two (2) days of request for such additional information. This information will be required before a purchase order is issued.

Note: The Pricing Page (Exhibit A) has also been revised and attached with this addendum.

Note: The WV STO is revising the bid closing/due date and time to September 27, 2022 at 2:30pm EST.

AGENCY REQUEST FOR QUOTATION
Solicitation# ARFQ STO2300000003
EntraPass Security System Expansion

EXHIBIT A – REVISED - PRICING PAGE

Items as listed in Section 3.1.1 – MANDATORY ITEMS

Note: Items for this item include: Two (2) readers at Location 1; Four (4) readers at Location 2; and one (1) reader at Location 3

Item	Bid Cost
Required Hardware: Readers, locks, REX and controllers, warranty (one year minimum) for the Mandatory seven (7) doors	\$
Wiring, cabling, licenses, conduit, and other required supplies	\$
Labor (if included above, just enter '0')	\$
Total for Mandatory Items	\$

Items as listed in Section 3.1.1 – OPTIONAL ITEMS

Note: Items for this item include: One (1) reader and strike/mag lock for wire door at Location 3

Item	Bid Cost
Required Hardware: Readers, locks, REX and controllers, warranty (one year minimum) for the Optional one (1) reader for the wire door.	\$
Wiring, cabling, licenses, conduit, and other required supplies	\$
Labor (if included above, just enter '0')	\$
Total for Optional Items	\$

Note: Vendor MUST bid both the Mandatory AND Optional items. It will be the agency option to elect to exercise to purchase the optional items.

Vendor Name: _____

FEIN: _____ Telephone: _____

Signature*: _____ Title: _____

By my signature above, I have read the specifications, general terms and conditions and understand and will fully comply with the requirements as stated. All costs are factored into the bid and understand that no separate fees will be paid. Any change in the general requirements/scope of work must be agreed to by both parties and issued in writing by an official change order to the original purchase order. ** If response is completed through wvOASIS, the sign-on of vendor representative is deemed acceptable by the State. However, Agency may request a separate Pricing Page from Vendor and signatures as applicable.*

ADDENDUM ACKNOWLEDGEMENT FORM

SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:
(Check the box next to each addendum received)

- | | |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor’s representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

Company

Authorized Signature

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.